



Internal Job Posting

Competition Title: Community Support Worker – MH
Program: Marchmont House
Position Status: Temporary Full-time

Rotation & Schedule: 35 - 40 hours per week, 4 days per week
Sun-Wednesday 14:30-00:00

Competition No: CSW –TFT – MH – Sun – Wed – EV– 12-20-2022
Posting Date: December 20, 2022
Grid Level: Existing wage (or Grid Level 10)

*Marchmont House has an opening for a Community Support Worker
The goal of our program is to promote quality of life for all residents by encouraging
independence, maximizing emotional/physical well-being and enhancing social and community
connections.
A keen and thorough understanding of person centered planning is essential.*

Job Duties

- Responsible for a range of services for people with developmental disabilities and/or mental illness and their families
- Support individuals with personal care assistance and maintaining a standard that will ensure that they are seen positively by their friends, family and community
- Promote and maximize independence in the residence, and community settings by providing opportunities for persons served to learn and practice new skills while developing their gifts, talents, qualities and abilities
- Provide assistance with all activities of daily living including but not limited to: bathing, community activities, medical appointments, providing meals, and following care plans as outlined by professionals
- Maintain positive working relationships with all professionals involved in the care of the individuals
- Participate in the development, implementation and ongoing documentation of Person Centered Plans (PCPs)

Required Qualifications

- To be knowledgeable and adhere to all care plans
- Driver's license and acceptable driver's abstract
- Clear Criminal Records Check
- Fully vaccinated against Covid-19
- To be knowledgeable in Community Care Facility Licensing Requirements and CLBC funding guidelines

Desired Qualifications

- Demonstrate ability to maintain confidentiality and appropriate boundaries in a group home, community settings and with families
- Excellent communication skills in all required formats
- Demonstrate proficiency with documentation
- Familiarity with technology and software programs (Com Vida, Microsoft Word, e-mail, Nucleus etc.)
- Demonstrate ability to seek out activities both in and outside the community that meet the goals of the persons served and have fun participating in these activities
- Demonstrate ability to administer medications according to the MAR sheet with close attention to detail
- Be enthusiastic and ready to have fun everyday

Restrictions & Requirements

- This position requires BCGEU membership
- This position is open to all applicants.

Valley Integration to Active Living Society (V.I.T.A.L. Society) is committed to a diverse-positive view in hiring, while proactively pursuing the cultural competence necessary to provide a safe and welcoming social, physical, and informational space for all applicants.

The Society defines accessibility as the ability to access and benefit from environments and/or services, and is committed to providing universal access throughout the hiring process.

Applicants requiring access to fair and equal process must advise the selection committee in their cover letter. Applicants will be contacted to make the necessary arrangements.

Application & Selection Process

Applicants must submit expressions of interest via email to [hiring@vitals.ca](mailto: hiring@vitals.ca) by 3:00 PM, December 27, 2022

Expressions of interest must include:

- Competition title and number
- Resume indicating all qualifications and experience the applicant wishes to have considered
- Cover letter demonstrating how those qualifications and experience fit the applicant for the position.